



Health Regulations and Licensing Administration
Radiation Protection Division
899 North Capitol Street, N.E., 2nd Floor
Washington, D.C. 20002



Dear Registrant:

The District of Columbia Tanning Facility Regulations (Subtitle F, Title 25 of the District Municipal Regulations) requires all **managers** working in licensed tanning facilities to register for a **Manager's Identification Card** with the District's Department of Health.

For your convenience, the following documents are enclosed in this packet:

- Manager Identification Card Form
- "Clean Hands" Self-Certification Form
- Record of Tanning Operator's Training (Sample Form)

Please submit the form and fee of **\$35.00** to the address listed below:

Department of Health
Health Regulations and Licensing Administration
Radiation Protection Division
P.O. Box 37804
Washington, D.C. 20002

Checks or Money Orders are payable to the D.C. Treasurer

If additional information is required, please contact me at (202) 741-7686.

Sincerely,

Gregory B. Talley, Ph.D
Program Manager
Radiation Protection Division

Enclosures